

PARENT/GUARDIAN AND STUDENT IPAD RESPONSIBILITY AGREEMENT

Neenah Joint School District (NJSD) is pleased to provide elementary students with an Apple iPad tablet to facilitate learning and communication. All iPads, related equipment and accessories are NJSD property. The use of a District iPad is extended to students for use inside and outside school facilities. The iPads are for use as an educational tool for education-related purposes. To participate in this program, students and their Parent/Guardian are required to sign this 'Responsibility Agreement' in the spaces provided below and to comply with the following terms as a condition of using NJSD iPads including away from school.

**PLEASE INDICATE AGREEMENT BY SIGNING BELOW
(BOTH STUDENT AND PARENT/GUARDIAN NEED TO SIGN WHERE INDICATED)**

Internet Safety and Responsible Use of Technology Policy

- The Parent/Guardian and Student agree to comply with the NJSD *Internet Safety and Responsible Use of Technology Policy* (RUP) as a condition of using District iPads and District provided Internet access. The terms of the RUP are incorporated by reference in this Agreement.
- Student use of "proxy" Websites, to access sites blocked by the District content filters, is not allowed.. Student use of "proxy" Websites is a deliberate effort to circumvent content filtering software. Students using "proxy" websites for any reason, or otherwise purposely bypassing District content filters will be disciplined accordingly. This can include but is not limited to revocation of network access privileges, confiscation of student iPad and other school discipline procedures.
- These rules include, but are not limited to the following:
 - taking full responsibility for the general care of the iPad.
 - not leaving the iPad unattended.
 - not loaning the iPad to other students.
 - knowing where the iPad is at all times.
 - arriving daily at school with a charged iPad.
 - keeping food and beverages away from the iPad.
 - not disassembling any part of the iPad or attempting any repairs.
 - protecting the iPad by storing it and transporting it securely and safely.
 - using the iPad in ways that are appropriate, meet NJSD expectations, and are educational.
 - Not attempting to download or install apps other than those approved by the district.
 - not placing inappropriate or impermissible decorations (stickers, markings, etc.) on the iPad.
 - not disabling, tampering with, altering or otherwise rendering nonfunctional any district or manufacturer software or apps installed on the iPad, including but not limited to any firewalls or other protective services.
 - accessing the internet at school only through the District's wifi network and not using other services or internet access capabilities.
 - being personally responsible for all damage or loss caused by accident, neglect, or abuse.

Ownership & Responsibilities

- Parent/Guardian and Student understand that the iPad is NJSD property and that access to and use of a NJSD iPad inside and outside of the school facility is a privilege. Parent/Guardian and Student agree to surrender the iPad to NJSD immediately upon the request of District personnel.
- Parent/Guardian understand and agree that the District does not warrant the fitness or performance of District iPads and that the District shall not be responsible for the loss of a document, file or other information created on the iPad.
- Parent/Guardian and Student understand that because iPads are public property of the District, appropriate District staff may read or look at any item on District iPads; or view students' NJSD Google Drive profile; or NJSD provided email; or review computer activity logs and Internet history to ensure compliance with the RUP. Parent/Guardian and student will not alter email or alter or delete computer activity logs or Internet history files. The student, members of the student's family or any other users have no privacy interest whatsoever in the iPad and any media saved on the student's device or Google profile.

Parent & Student Responsibilities

- Students have the responsibility to report to school Administration, if they suspect another student has learned their password; if they think their account has been compromised (or hacked) in any way; see suspicious activity on their iPad or through any of their school accounts or digital applications.
- Parent/Guardian and student understand and agree that the District has taken reasonable and prudent attempts to ensure students that use school iPads, have access to and use the Internet in a safe and appropriate way while the iPads are being used on school premises. Parent/Guardian and student understand and agree that parent/guardian is solely responsible for monitoring student use of District iPads and access to the Internet outside of the school environment and to ensure that students access the Internet and use iPads in a safe and appropriate manner.
- Parent/Guardian and student understand that Internet filtering software is applicable for iPads when accessing the Internet on school grounds. NJSD is not responsible for student's use of proxy websites through home, personal or other public providers available in the community that may allow access to sites blocked at school. The Parent/Guardian and student are solely responsible for following the RUP even when accessing Internet providers through home or community resources
- Parent/Guardian and student agree to assume full responsibility to the District for the theft or loss of District iPads or damage to iPads and computer equipment provided by NJSD, which is *beyond normal wear and tear*. For damage sustained to NJSD iPads through abuse or neglect, students/parents will be assessed a repair fee of \$50.00 for the first offense. Students/Parents will be assessed a repair fee of \$100.00 for the second offense and \$150.00 for the third. If District iPads or other computer equipment are lost or stolen or sustain damage beyond repair, the Parent/Guardian and student shall be responsible for full replacement cost. Parent/Guardian and Student understand that all lost or stolen computer equipment can be reported to police for investigation and possible prosecution and agree to cooperate with any investigation.
- Parent/Guardian and Student agree to indemnify, defend and hold the District, its employees, agents and representatives harmless from any and all claims relating to or arising out of the Parent/Guardian and/or Student's use of the iPad regardless of whether such claims are caused, in whole or in part, by any act or omission of the District, its employees, agents or representatives.

Please sign below for your student to have access to their Neenah Joint School District provided iPad at home and/or away from school.

We have read the ten bullet points above and the Neenah Joint School District *Student & Staff Internet Safety and Responsible Use of Technology Policy* and agree to the terms of this agreement. Please contact the Director of Instructional Technology if you have any question or concerns with this document.

PARENT/GUARDIAN:

Print Name Clearly & Sign

Date

STUDENT:

Print Name Clearly & Sign

Date